

# AGENDA



For a meeting of the
<b>ENGAGEMENT POLICY DEVELOPMENT GROUP</b>
to be held on
<b>THURSDAY, 10 SEPTEMBER 2009</b>
at
<b>2.00 PM</b>
In the
<b>WITHAM ROOM, COUNCIL OFFICES, ST PETER'S HILL, GRANTHAM NG31 6PZ</b>
Beverly Agass, Chief Executive

Group Members:	Councillor Michael Cook, Councillor Mike Exton (Chairman), Councillor Jock Kerr, Councillor Stuart McBride, Councillor Bob Russell, Councillor Ian Selby and Councillor Tom Webster (Vice-Chairman)
Portfolio Holders:	Access and Engagement - Councillor Ray Auger
Support Officer:	Lucy Bonshor 01476 40 61 20 l.bonshor@southkesteven.gov.uk

**Members of the Group are invited to attend the above meeting to consider the items of business listed below.**

- 1. COMMENTS FROM MEMBERS OF THE PUBLIC**
- 2. MEMBERSHIP**  
  
The Group to be notified of any substitute members.
- 3. APOLOGIES**
- 4. DECLARATIONS OF INTEREST**

Members are asked to declare an interest in matters for consideration at the meeting.



*"Listening Learning Delivering"*

**South Kesteven District Council**

**STAMFORD • GRANTHAM • BOURNE • THE DEEPINGS**

- 5. ACTION NOTES FROM THE MEETING HELD ON 9TH JULY 2009**  
**(Enclosure)**
- 6. UPDATES FROM PREVIOUS MEETING**
- 7. EQUALITIES MONITORING FORM AND INFORMATION LEAFLET**  
Report No.CHSC0018 Corporate Head Sustainable Communities, Teena Twelves  
**(Enclosure)**
- 8. EMERGENCY PLANNING**  
Council preparations for dealing with Swine Flu - presentation by the Corporate Head Finance and Customer Services, Richard Wyles and Service Manager Partnerships and Community Safety, Mark Jones.
- 9. IT - MEMBER PAGES**  
Developing Member pages on modern.gov for the new website and maximizing use of laptops – discussion with Service Manager Business Transformation and Information, Andy Nix
- 10. LOCAL FORUMS REVIEW**  
Discussion with Corporate Head Partnerships and Improvements, Robert Moreland
- 11. ANY OTHER BUSINESS, WHICH THE CHAIRMAN, BY REASONS OF SPECIAL CIRCUMSTANCES, DECIDES IS URGENT**

## **WORKING STYLE OF POLICY DEVELOPMENT GROUPS**

### **The Role of Policy Development**

- To reflect the voice and concerns of the public and its communities
- Members should take the lead and own the policy development process on behalf of the public
- Policy development should make an impact on the delivery of public services

### **Remember...**

- Scrutiny and policy development should be member led
- Any conclusions must be backed up by evidence
- Meetings should adopt an inquisitorial rather than adversarial style of traditional local government committees